



CALL FOR ABSTRACT PROPOSALS

To be presented at the
40th Annual Conference of AIAEE
April 22–25, 2024
Orlando, Florida

CALL FOR ABSTRACTS

The Association for International Agricultural and Extension Education (AIAEE) Scholarly Activities Committee is requesting proposals for refereed abstracts to be presented at the 40th Annual Conference. The conference theme is “**Looking Back. Focusing Forward.**” However, all submissions will be given full consideration. Research for the conference can be conducted anywhere across the globe, but we encourage submissions to demonstrate global relevance for agricultural and Extension education, capacity building, communications, leadership, and international development.

Abstracts may be submitted for consideration through two tracks with two sub-categories under each track:

Academic:

- Research: reporting on the systematic investigation into and study of materials and sources to establish facts and reach new conclusions. Submissions may also include *theoretical or philosophical* submissions, that include the proposition to generate new knowledge concerned with or involving the theory of a subject or area of study rather than its practical application.
- Ideas that Work: documenting a practical and/or field experience of applied agricultural education broadly defined with an academic focus. Authors may also submit results from pilot studies or research in progress to get feedback from peers at the conference.

Applied Practice:

- Research: reporting on the systematic investigation into and study of materials and sources to establish facts and reach new conclusions. Submissions may also include *theoretical or philosophical* submissions, that include the proposition to generate new knowledge concerned with or involving the theory of a subject or area of study rather than its practical application.
- Ideas that Work: documenting a practical and/or field experience of applied agricultural education broadly defined with an applied practice focus. Authors may also submit ideas for *innovative models of educational programming* through concepts or ideas that reflect innovative educational approaches for

AIAEE-relevant audiences in practice.

Important Rules:

1. Submitted proposals must have at least one author who is a current AIAEE member.
2. Accepted proposals require one author who is a current member to be registered for the conference by **March 1, 2024**.
3. AIAEE professional members submitting abstracts to the upcoming conference will be asked to review other abstracts submitted to the conference.
4. Members may submit more than one proposal.
5. The deadline for submitting proposals is **Friday, October 13, 2023, by 11:59 PM EST**.
No late abstracts will be accepted.

Submission Options and Descriptions:

- Oral Presentation: The submitted abstract will be considered for oral presentation. If the submitted abstract is not selected for an oral presentation, it will be considered for a poster presentation.
- Poster Presentation: The submitted abstract will be considered only for poster presentation.

Required Format for Submissions

- Each submission should include a title page, abstract, and references section in one document.
- Title Page: List the title of your submission, name(s), and institution(s) of each author. For the lead author only, include contact information (mailing address and email address).
- Include up to five keywords on the title page.
- **Limit your abstract to NO MORE than 1,000 words (excluding the title page and references). The abstract should accurately communicate the overview of the work.**
- Bolded section headings (see below) are required in the abstract. Double space between sections.
- Figures and tables are NOT allowed.
- Cite references according to *American Psychological Association (APA) 7th* edition.
- Mask or remove all author names and other identifying information in the abstract.
- Submissions not meeting these minimum guidelines will be rejected without review. All citations and references should adhere to APA 7th edition.

Follow the prescribed format when submitting abstracts (these sections are required and headings count toward the total word count, excluding references):

- Introduction and/or theoretical framework and/or review of the literature
- Purpose and objectives
- Methods and/or data sources, theoretical/philosophical themes, or process of an applied program or product development

- Results, products, and/or conclusions
- Recommendations, educational importance, implications, and/or application
- Title and references (not included in the 1,000-word limit)

Submission Instructions

1. Proposals will be submitted via Oxford Abstracts – <https://app.oxfordabstracts.com/stages/6670/submitter> . If you experience any submission issues, visit the guidance for submitters page: <https://help.oxfordabstracts.com/knowledge/support#guidance-for-submitters>.
2. If this is your first time submitting an abstract to the AIAEE conference via Oxford Abstracts, then you will be prompted to create a new account. Please create a new account before submitting the abstract.
3. Enter the appropriate information into the boxes. We recommend creating your proposal in a Word document and then using copy-and-paste functions to enter it into the relevant boxes.
4. Upon completion of your proposal, you will be sent a confirmation of receipt via email.

Review Process

Each abstract will be blind peer reviewed by AIAEE members.

The lead author of the abstract proposal will be notified of the review decision via email on or before the week of **November 27, 2023**.

The guidelines for preparing oral presentations and poster presentations will be sent in early 2024. Review deadlines are contingent upon the prompt return of reviews.

Membership Information:

To join AIAEE or renew your membership contact **Dr. Roger Hanagriff**, AIAEE Treasurer, at Roger.Hanagriff@tamuk.edu or complete the online at: <https://www.aiaee.org/index.php/become-a-member>

Authors with accepted abstracts:

Please direct requests for letters of acceptance/invitations to present to **Dr. Shannon Norris-Parish**, AIAEE Secretary, at norriss@nmsu.edu

ATTENTION:

Abstracts with no authors registered and attending the conference will not be presented, will not be judged, and will not be included in the conference proceedings.

Please direct questions about abstracts to:

Oral Presentations:

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